

# CareOps — Monthly governance pack

Greenfield Care Home (fictional)

January 2016 · compared with December 2015

Generated by Sample registered manager on 04 Feb 2016, 10:00

Signed off by Sample registered manager on 04 Feb 2016, 10:00 — see the final page.

## At a glance

Scheduled checks done on time: n/a — 0 of 0

Missed check windows: 0 (previous month 0)

Records filed after their window closed: 0 (previous 0)

Out-of-range readings: 0 (previous 0)

Incidents: 0 (previous 0), 0 CQC-notifiable; follow-up actions done: 0 of 0

## Evidence by CQC regulation

Each check is tagged to the Fundamental Standards it evidences (Health and Social Care Act 2008 (Regulated Activities) Regulations 2014). Mapping to be confirmed by the registered manager.

### Safe

Reg 12 · Safe care and treatment: 7 checks, 0 of 0 on time (n/a)

Reg 15 · Premises and equipment: 5 checks, 0 of 0 on time (n/a)

### Effective

Reg 14 · Meeting nutritional and hydration needs: 2 checks, 0 of 0 on time (n/a)

### Caring

No checks or incidents recorded under this key question.

### Responsive

No checks or incidents recorded under this key question.

### Well-led

Reg 17 · Good governance: this pack, its sign-off, the learning loop below, and honest late and missed records.

## Rooms below the 90% on-time target

No checks were due this month.

## Checks with missed windows

None.

## Incidents and learning

No incidents this month.

## Sign-off

**Signed off by: Sample registered manager**

Date and time: 04 Feb 2016, 10:00 (UTC)

Statement: I have reviewed this governance pack for January 2016. It is an accurate record of the scheduled checks, incidents and follow-up actions at Greenfield Care Home (fictional) for the period, and any actions needed are in hand.

Manager's comment: Laundry checks below target: dryer checks moved to the start of the late shift and rota updated.

This signed pack is stored unchanged and its SHA-256 fingerprint is recorded in CareOps, so any copy can be

checked against the original.